

Star Training Center  
4138 Pearl road  
Cleveland, Ohio 44109  
OFFICE: 216-417-3225  
FAX: 216-417-3231  
Startrainingcenter@yahoo.com

## ENROLLMENT AGREEMENT

### STUDENT INFORMATION

STUDENT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

PHONE NUMBERS: H) \_\_\_\_\_ C) \_\_\_\_\_ W) \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_ STUDENT ID #: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_ TELEPHONE #: \_\_\_\_\_

### PROGRAM INFORMATION

DATE OF ADMISSION: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

PROGRAM / COURSE NAME: \_\_\_\_\_

DESCRIPTION OF PROGRAM / COURSE: \_\_\_\_\_

STNA Training

PREREQUISITE COURSES & OTHER REQUIREMENTS FOR ADMISSION TO PROGRAM / COURSE:

N/A \_\_\_\_\_

PROGRAM / COURSE OBJECTIVES: To prepare the student; to provide Basic Personal Care under the supervision of a Licensed Nurse.

### PROGRAM INFORMATION (CONTINUED)

PROGRAM START DATE: \_\_\_\_\_ SCHEDULED END DATE: \_\_\_\_\_

FULL-TIME  PART-TIME  DAY  EVENING

DAYS/EVENINGS CLASS MEETS: (circle) M T W Th F Sa Su

TIME CLASS BEGINS: 3:45pm

TIME CLASS ENDS: 10:00pm

NUMBER OF WEEKS: 2weeks 2days (12Days)

TOTAL CREDIT or CLOCK HOURS: 75

### **CONSUMER INFORMATION**

**All schools are required to make available, at a minimum, the following disclosure information clearly and conspicuously on their 1) internet website, 2) school catalog, and 3) as an addendum to their Enrollment Agreement:**

- The number of students who were admitted in the program as of July 1 of that reporting period.
- The number of additional students who were admitted in the program during the next 12 months and classified in one of the following categories: new starts, re-enrollments, and transfers into the program from other programs at the school.
- The total number of students admitted in the program during the 12-month reporting period.
- The number of students enrolled in the program during the 12-month reporting period who: transferred out of the program and into another program at the school, completed or graduated from a program, withdrew from the school, and are still enrolled.
- The number of students enrolled in the program who were: placed in their field of study, placed in a related field, placed out of the field, not available for placement due to personal reasons, and not employed.
- The number of students who took a State licensing exam or professional certification exam, if any, during the reporting period, as well as the number who passed.
- The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period (pending reasonable efforts to obtain this information from graduates).
- The average starting salary for all school graduates employed during the reporting period (pending reasonable efforts to obtain this information from graduates).

### **FINANCIAL AID**

*Insert your school's financial aid policies and practices information here.*

### **TUITION & FEES**

NON-REFUNDABLE REGISTRATION FEE: \$ 150.00\_\_\_\_\_

TUITION: \$ 375.00\_\_\_\_\_

MISC. EXPENSES: \$ Scrubs Not Included\_\_\_\_\_

OTHER: \$ 45.00\_\_\_\_\_

**Other Includes:** CPR Certification Upon Successful Completion Of Course.

TOTAL COST FOR STNA Training

PROGRAM / COURSE: \$ 375.00

### **REFUND / CANCELLATION POLICY**

- Should the student's enrollment be terminated or should the student withdraw for any reason, these are the terms and conditions according to Star Training Center policy.
  - **There will be no refunds of deposit amount refunded to the student.**

○ **Cancellation Policy:**

**In any event the student is unable to attend scheduled class a notice must be in 3 days prior to start date in writing, money will be held, and student will be scheduled for next course.**

**If the student is unable to continue course for unforeseen circumstance, the student will be scheduled for next class and must attend classes missed during their off time.**

○ **Withdrawal Procedure:**

**In any event the student is withdrawn for conduct, grades, missing clinical or missing an excessive amount of class as describe in course content there will be no refunds at all. Student must re-enroll and full tuition fee is required.**

### **NOTICE TO STUDENT**

1. Do not sign this agreement before you have read it or if it contains any blank spaces.
2. This agreement is a legally binding instrument and is only binding when the agreement is accepted, signed, and dated by the authorized official of the school or the admissions officer at the school's principal place of business. Read all pages of this contract before signing.
3. You are entitled to an exact copy of the agreement and any disclosure pages you sign.
4. This agreement constitutes the entire agreement between the student and the school.
5. Any changes in this agreement must be made in writing and shall not be binding on either the student or the school unless such changes have been approved in writing by the authorized official of the school and by the student or the student's parent or guardian. All terms and conditions of the agreement are not subject to amendment or modification by oral agreement.
6. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution.

### **STUDENT'S RIGHT TO CANCEL**

The student has the right to cancel the initial enrollment agreement of 3 days prior to the start of class; if one of the days is not a business day the student has until the following business day for cancellation, from the date student has been admitted. If the right to cancel is not given to any prospective student at the time the agreement is signed, then the student has the right to cancel the agreement at any time.

**STUDENT ACKNOWLEDGMENTS**

1. I have carefully read and received an exact copy of this enrollment agreement.

**Student Initials** \_\_\_\_\_

2. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school content and that my financial obligation to the school must be paid in full before a certificate or credential may be awarded.

**Student Initials** \_\_\_\_\_

3. I hereby acknowledge that the school has made available to me all required disclosure information listed under the Consumer Information section of this Enrollment Agreement.

**Student Initials** \_\_\_\_\_

4. I understand that the school does not guarantee transferability of credit and that in most cases, credits or coursework are not likely to transfer to another institution. In cases where transferability is guaranteed, ( Star Training Center) must provide me copies of transfer agreements that name the exact institution(s) and include agreement details and limitations.

**Student Initials** N/A \_\_\_\_\_

5. I understand that the school does not guarantee job placement to graduates upon program completion.

**Student Initials** \_\_\_\_\_

6. I have reviewed and received copy of (Star Training Center's) content prior to signing this agreement.

**Student Initials** \_\_\_\_\_

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The student acknowledges receiving a copy of this completed agreement, and written course content prior to signing this contract. The student by signing this contract acknowledges that he/she has read this contract, understands the terms and conditions, and agrees to the conditions outlined in this contract. It is further understood that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. The student and the school will retain a copy of this agreement.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
PC/ or PI Signature

\_\_\_\_\_  
Date